

Notice of Change to Body Corporate's Address for Service

Section 205, Unit Titles Act 2010

Unit Plan: 184638 (North Auckland Registry)
Body Corporate Number: 184638 (Gladstone Road)
Supplementary Record Sheet: NA115B/426

Notice

Body Corporate 184638 gives notice that the Body Corporate's address for service has changed to:

Body Corporate 184638
C/- Lochore's Body Corporate
100 Mokoia Road, Birkenhead, Auckland 0626
P O Box 34072, Birkenhead, Auckland 0746

The change has been made in accordance with an ordinary resolution passed at the Body Corporate's general meeting held on 8 September 2011.

Signed for and on behalf of Body Corporate 184638

By:



Body Corporate Committee Chairperson




Name

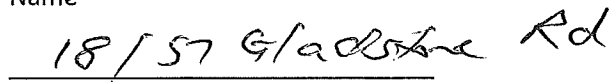
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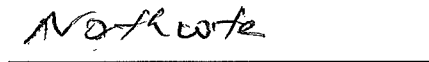
Body Corporate Committee Member



Name



Occupation



Address

Date: 16.7.2012

NOTICE OF CHANGE OF BODY CORPORATE OPERATIONAL RULES

Section 106, Unit Titles Act 2010

UNIT PLAN 184638 (North Auckland Registry)
BODY CORPORATE NUMBER 184638 (57 Gladstone Road)
SUPPLEMENTARY RECORD SHEET NA115B/426

NOTICE

The Body Corporate gives notice that the Body Corporate Operational Rules in schedule 1 of the Unit Titles Regulations 2011 are changed as specified in the Schedule of Amendments set out below. The Body Corporate has adopted and modified the Body Corporate Operational Rules in schedule 1 of the Unit Titles Regulations 2011 pursuant to special and ordinary resolutions passed at the body corporate general meeting held on 8 September 2011.

SCHEDULE OF AMENDMENTS

All previous Body Corporate Rules and the Body Corporate Operational Rules in schedule 1 of the Unit Titles Regulations 2011 are revoked and replaced with the following rules:

1. **Interpretation of terms, and rules binding on owners, occupiers, employees, agents, invitees, licensees and tenants**
 - a. Terms defined in the Unit Titles Act 2010 ("Act") have the same meaning in these rules as they have in the Act, unless the context otherwise requires.
 - b. These rules are binding on all owners, occupiers and registered mortgagees in possession of units in the unit title development as well as their employees, agents, invitees, licensees and tenants.
 - c. "Owner" has the same meaning in these rules as it has in the Act, and for the purposes of these rules it also includes occupiers and registered mortgagees in possession of a unit in the unit title development and their employees, agents, invitees, licensees and tenants of all owners and occupiers, unless the context otherwise requires.
2. **Interference and obstruction of common property**

An owner of a unit must not interfere with the reasonable use or enjoyment of the common property by other Owners or obstruct any lawful use of the common property by other Owners.
3. **Damage to common property**

An Owner of a unit must not damage or deface the common property. An owner of a unit must not damage or deface the common property, i.e. retaining walls, fences, gates, driveways or similar. An owner is responsible to report to the body corporate manager immediately any damage caused which the body corporate manager has the sole and unfettered discretion to arrange and complete repairs at the owners cost.
4. **Use of facilities, assets and improvements within the common property**
 - a. An Owner of a unit must not use any facilities contained within the common property, or any assets and improvements that form part of the common property, for any use other than the use for which those facilities, assets or improvements were designed and constructed and must comply with any conditions of use for such facilities, assets or improvements set by the Body Corporate from time to time.
 - b. Any part of the common property that is used as an entrance or accessway to the unit title development and any easement area giving access to the unit title development shall not be used by any Owner for any other purpose than for entering or leaving the unit title development.

5. Vehicle parking

- a. An Owner of a unit must not park a vehicle or permit a vehicle to be parked on any part of the common property unless the Body Corporate has designated it for vehicle parking or the Body Corporate has given prior written consent.
- b. An Owner of a unit that has an area designated for use as a vehicle park must:
 - i. only use the vehicle park for the purpose of parking vehicles;
 - ii. ensure the vehicle park is kept tidy and free of litter;
 - iii. not use the vehicle park or permit it to be used for storage; and
 - iv. ensure that any vehicle parked in the vehicle park is parked within the boundaries of the vehicle park.
- c. The Body Corporate may remove a vehicle from the unit title development that the Body Corporate considers is parked in such a manner that is in breach of this rule 5, at the expense of the owner of the vehicle concerned, and the Body Corporate shall not be liable for any resulting damage, loss or costs.
- d. An Owner of a unit must not park on any part of the common property including the driveway apart from in designated carparking spaces. This parking requirement is a requirement of the Auckland Council (formerly the North Shore City Council) to allow for access by emergency vehicles. Persistent offenders will have their vehicle towed at their expense. Short term temporary parking outside unit is allowable for washing, unloading goods and people. Owners should park in designated parks or on the road.

6. Aerials, satellite dishes and antennas

An Owner of a unit must not erect, fix or place any aerial, satellite dish, antenna or similar device on or to the exterior of a unit or on or to common property without the prior written consent of the Body Corporate which shall not be unreasonably or arbitrarily withheld. The consent of the Body Corporate may be withheld, varied or revoked if the rights of another Owner are adversely affected by the exterior aerial, satellite dish, antenna or similar device.

7. Signs and notices

An Owner of a unit must not, without the prior written consent of the Body Corporate, erect, fix, place or paint any signs or notices of any kind on or to the common property or on or to any external part of a unit.

8. Contractors

An Owner of a unit who carries out any repair, maintenance, additions, alterations or other such work on a unit must ensure that any contractors or other such persons employed by the Owner cause minimum inconvenience to all other Owners and ensure that such work is carried out in a proper workmanlike manner.

9. Rubbish and pest control

An Owner of a unit:

- a. must not leave rubbish or recycling material on the common property except in areas designated for rubbish collection by the Body Corporate, and where such material is left in a designated rubbish collection area it must not be left in such a way that interferes with the enjoyment of the common property by other Owners;
- b. must dispose of rubbish and recycling material promptly, hygienically and tidily using properly secured and sealed rubbish bags and ensure such disposal does not adversely affect the health, hygiene or comfort of other Owners;
- c. must not burn any rubbish anywhere on the common property or in any unit; and
- d. shall keep the unit free of any vermin, pests, rodents and insects.

10. Cleaning, garden maintenance and personal items.

- a. An Owner of a unit must ensure the unit is kept clean at all times and any gardens, grounds, yards or paved areas within the unit are kept neat and tidy and are regularly maintained.

- b. No personal items such as furniture, rubbish, bikes, toys, etc may be stored outside units. This includes hoses. For Units 1 to 4, there is a designated place at the end of the carports for Council wheelie bins. All other units must store bins within their garage or yard.

11. Cleaning and replacing glass

An Owner of a unit must keep clean all glass contained in windows or doors of a unit, and replace any cracked or broken glass as soon as possible with glass of the same or better weight and quality.

12. Lawns and gardens on common property

An Owner of a unit must not damage any lawn, garden, tree shrub, plant or flower being part of or situated on the common property or use any part of the common property as a garden for their own purposes.

13. Use of water services

a. All things required for the provision of water supply, drainage, wastewater and sewage services to units or common property and all things attached to and used in relation to such services, including but not limited to pipes, drains, taps, faucets, toilets, baths, showers, sinks, sink incinerators and dishwashers, must only be used for the purpose for which they were designed and constructed. If any Owner causes or permits any damage, loss or costs to be incurred due to misuse or negligence, that Owner shall pay for such damage, loss or costs.

b. An Owner of a unit shall not waste water unnecessarily and shall ensure that all taps in the unit are turned off after use.

14. Washing

An Owner of a unit:

a. shall not, without the prior written consent of the Body Corporate which shall not be unreasonably or arbitrarily withheld, erect or fix any washing lines, poles or other such drying apparatus for a similar purpose (either temporary or permanent) ("drying apparatus") outside a unit or outside any building contained in a unit, or on or to the exterior of a unit or on or to the exterior of any building contained in a unit;

b. shall not hang any clothes, washing, bedding, towels or other items outside a unit or outside any building contained in a unit, other than on any drying apparatus for which Body Corporate consent has been obtained in accordance with rule 14(a); and

c. shall not hang any clothes, washing, bedding, towels or other items on the common property other than on parts of the common property designated by the Body Corporate as washing line areas, and such items may only be hung for a reasonable period.

15. Security and ventilation equipment

An Owner of a unit shall comply at all times with the operating and maintenance instructions of any security, fire alarm, air conditioning or ventilation equipment in the unit. Owners and occupiers are reminded of the body corporate insurance requirements including local authority requirements that that smoke detectors and fire alarm equipment installed in each unit must be kept in working order.

16. Floor coverings

Except in kitchen, laundry, toilet or bathroom areas of a unit, an Owner of a unit must ensure that all floor space in a unit is covered or otherwise treated to an extent sufficient to prevent noise transmission from the unit that is likely to disturb the quiet enjoyment that could reasonably be expected by the Owner of another unit.

17. Noise, behaviour and conduct

a. An Owner of a unit shall not make or permit any noise or carry out or permit any conduct or behaviour, in any unit or on the common property, which is likely to interfere with the use and enjoyment of the unit title development by other Owners.

b. Unit owners and their guests will respect other owners/residents quiet enjoyment and that noise within the unit and common areas is kept to a minimum, particularly from 10pm through to 7am next morning.

18. Pets

- a. An Owner of a unit must not bring or keep any animal or pet in any unit or on the common property.
- b. Notwithstanding rule 18(a) any Owner of a unit who relies on a guide, hearing or assistance dog may bring or keep such a dog in a unit, and may bring such a dog onto the common property.
- c. An Owner of any dog permitted under rule 18(b) must ensure that any part of a unit or the common property that is soiled or damaged by the dog must promptly be cleaned or repaired at the cost of the Owner.

19. Security

An Owner of a unit must:

- a. keep the unit locked and all doors and windows closed and securely fastened at all times when the unit is not occupied, and do all things reasonably necessary to protect the unit from fire, theft or damage;
- b. take all reasonable steps to ensure any electronic security cards, security keys or security codes to a unit or common property are not lost, destroyed or stolen or given to anyone other than a registered proprietor, occupier or tenant of the unit to which the security card, security key or security code relates;
- c. not duplicate or permit to be duplicated any electronic security cards, security keys or security codes to a unit or common property; and
- d. notify the Body Corporate as soon as reasonably practicable if rules 19(b) or (c) are breached.

20. Moving and installing heavy objects

An Owner of a unit must not, without the prior written consent of the Body Corporate, bring onto or through the common property or any unit, or erect, fix, place or install in any unit, any object of such weight, size, nature or description that could cause any damage, weakness, movement or structural defect to any unit or common property, and any such damage caused or contributed to shall be paid for by the Owner responsible.

21. Hazards, insurance and fire safety

An Owner of a unit must not bring onto, use, store, or do, in a unit or any part of the common property anything that:

- a. increases the premium on or is in breach of any Body Corporate insurance policy for the unit title development; or
- b. is in breach of any enactment or rule of law relating to fire, insurance, hazardous substances or dangerous goods, or any requirements of any Territorial Authority; or
- c. creates a hazard of any kind; or
- d. affects the operation of fire safety devices an equipment or reduces the level of fire safety in the unit title development.

22. Emergency evacuation drills and procedures

An Owner of a unit must cooperate with the Body Corporate during any emergency evacuation drills and must observe and comply with all emergency evacuation procedures.

23. Notice of damage, defects, accidents or injury

Upon becoming aware of any damage or defect in any part of the unit title development including its services, or any accident or injury to any person in the unit title development, an Owner of a unit must immediately notify the Body Corporate. Any cost to repair any such damage or defect shall be paid by the Owner that caused or permitted the damage or defect.

24. Leasing a unit

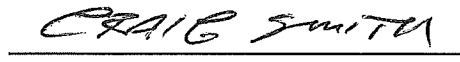
An Owner of a unit:

- a. must provide a fully copy of these rules and a full copy of all future amendments to these rules to any tenant or occupier of the unit;
- b. must provide the Body Corporate with written notice of the full name, landline phone number, cell phone number for the Owner and for all tenants or occupants of the unit;
- c. must inform any tenant or occupier of the unit that the mode of service under the Act is by email, and the Owner must provide the Body Corporate with written notice of the email address for service for the Owner; and
- d. promptly notify the Body Corporate in writing of any changes to the details in rules 25(b) and (c).

Signed for and on behalf of Body Corporate 184638



Body Corporate Committee Chairperson



Name

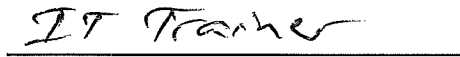
Before me:




Body Corporate Committee Member



Name



Occupation



Address

Date: 16. 7. 2012